

HARVESTADMIN.AU

Privacy Policy

Last Updated: March 12, 2025

At Harvestadmin.au ("we," "us," or "our"), we are committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you visit our website (the "Website") or use our services. By accessing the Website, you consent to the practices described in this policy.

1. Information We Collect

We may collect the following types of information:

1.1. Personal Information: Information that identifies you, such as:

- Name
- Email address
- Phone number
- Postal address
- We do not ask for payment details on our website

1.2. Non-Personal Information: Information that does not directly identify you, such as:

- IP address
- Browser type
- Device information
- Usage data (e.g., pages visited, time spent on the Website)

1.3. Cookies and Tracking: We use cookies and similar technologies to enhance your experience, analyze usage, and deliver personalized content. You can manage cookie preferences through your browser settings.

2. How We Collect Information

We collect information:

- When you provide it directly (e.g., by filling out forms or creating an account);

- Automatically through your use of the Website (e.g., via cookies or analytics tools);
- From third parties (e.g., payment processors or service providers), where applicable.

3. How We Use Your Information

We may use your information to:

- Provide, operate, and improve the Website and our services;
- Process transactions or respond to inquiries;
- Send you updates, newsletters, or promotional materials (with your consent);
- Analyze Website usage and performance;
- Comply with legal obligations or protect our rights.

4. Disclosure of Your Information

We do not sell your personal information. We may share it with:

- Service Providers: Third parties who assist us in operating the Website (e.g., hosting, payment processing, or analytics), bound by confidentiality obligations;
- Legal Authorities: If required by law, regulation, or court order;
- Business Transfers: In the event of a merger, acquisition, or sale of assets, your information may be transferred as part of the transaction.

5. Data Security

We implement reasonable technical and organizational measures to protect your information from unauthorized access, loss, or misuse. However, no online system is 100% secure, and we cannot guarantee absolute security.

6. Your Rights

Under Australian law, including the Australian Privacy Principles, you may have the right to:

- Access the personal information we hold about you;
- Request correction of inaccurate information;
- Object to certain uses of your information (e.g., marketing);
- Request deletion of your information, subject to legal exceptions.

To exercise these rights, contact us at [insert email]. We will respond within a reasonable timeframe.

7. Third-Party Links

The Website may contain links to third-party sites. We are not responsible for their privacy practices. We encourage you to review their policies before providing personal information.

8. International Data Transfers

If your information is transferred outside Australia (e.g., to overseas service providers), we will take steps to ensure it remains protected in accordance with Australian privacy laws.

9. Retention of Information

We retain your personal information only for as long as necessary to fulfill the purposes outlined in this policy or as required by law. When no longer needed, we will securely delete or anonymize it.

10. Children's Privacy

The Website is not intended for individuals under 18. We do not knowingly collect personal information from children. If we learn such data has been collected, we will take steps to delete it.

11. Changes to This Policy

We may update this Privacy Policy periodically. Changes will be posted on this page with an updated "Last Updated" date. Your continued use of the Website after changes indicates your acceptance of the revised policy.

12. Contact Us

If you have questions, concerns, or requests regarding this Privacy Policy, please contact us at:

Email: admin@harvestadmin.au

If you believe we have not handled your information appropriately, you may lodge a complaint with the Office of the Australian Information Commissioner (OAIC) at www.oaic.gov.au.